Form – 1A SLO Compliance Log
Typing and Shorthand

(To be submitted by the author/Publishers/applicant along with the manuscript)

PublisSHr Name:

_____

Textbook Title and Grade: _____

Author Name/ Signature: _____

Date: _____

GRADE – 12

Please check ✓ the relevant box to record your textbook's compliance with the Progression Grid SLOs.

SLO Code (Progression Grid)	Covered Directly	Covered Indirectly	Covered in Addendum	Not Covered	Reference (Pg. No.; Line No.)	
		(e.g., covered implicitly in content, covered through diagrams/ graphics, tables, activities, or assessments in textbooks)				
Domain A	INTRODUCTION OF 24-CONSONANTS					
Domain B	Forward-Written Consonants with Vowel Representation:					
Domain C	Shorthand System Rules:					
Domain D	Shorthand Conventions and Notations					
Domain E	Shorthand System Conventions					

Domain F:	**Double Consonants in Shorthand**					
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Domain G:	**Advanced Hook Usage and Circle Integration in Shorthand**					
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Domain H:	**Advanced Techniques for Shun Hooks and Stroke Integration in Shorthand**				
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Domain I:	**Advanced Techniques in Compound Consonants and Consonant Omission in Shorthand**				
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Domain K:	**Advanced Shorthand Prefixes, Suffixes, and Word Forms**				
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Domain M:	**Advanced Shorthand Techniques and Strategies**					
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	TYPING					
Domain A:	**BASICS OF ENGLISH TYPING KEYBOARD**					
Domain B:	**LEARNING ABOUT HOME KEY PRACTICES**					
Domain C:	**PRACTICE OF KEYBOARD**					
Domain D:	**INCREASE TYPING SPEED / ACCURACY**					

Domain E:	EDITING MS WORD DOCUMENT					
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